#### Municipal Medical Transportation Service TRANSPORTATION ELIGIBILITY FORM

Name:(please print) Birth Date	/	/				
Address:						
CityZip Code						
Telephone #						
Please describe your home's exterior						
Is the house number on the house or mailbox?						
Do you have a physical disability? Circle one.	Yes	No				
Do you have a mental disability or cognitive impairment? Circle one.	Yes	No				
Do you have Medicaid as a form of insurance?	Yes	No				
Note: Individuals under the age of 60 must provide proof of their of	disability	y from				
the Social Security Administration.						
	ase list.					
the Social Security Administration.	nse list.  Yes	No				
the Social Security Administration. Do you use a mobility aid? i.e. wheelchair, walker, cane, scooter? Plea		No				
the Social Security Administration.         Do you use a mobility aid? i.e. wheelchair, walker, cane, scooter? Plea         Can you get into a car unassisted?         Circle One!		No				
the Social Security Administration. Do you use a mobility aid? i.e. wheelchair, walker, cane, scooter? Plea Can you get into a car unassisted? Circle <u>One!</u> <u>Emergency Contact information:</u> Name	Yes					
the Social Security Administration. Do you use a mobility aid? i.e. wheelchair, walker, cane, scooter? Plea Can you get into a car unassisted? Circle <u>One!</u> <u>Emergency Contact information:</u>	Yes					
<pre>the Social Security Administration. Do you use a mobility aid? i.e. wheelchair, walker, cane, scooter? PleaCan you get into a car unassisted? Circle One! Emergency Contact information: NameAddress:</pre>	Yes					

# We reserve the right to deny transportation to any individual who does not meet the criteria for the transportation program.

I have read and understand the guidelines of the municipal medical transportation service, which is attached.

# Guidelines for the Municipal Medical Transportation Service and Caregiver Transportation Program

The towns of Bozrah, East Lyme, Franklin, Griswold, Groton, Ledyard, Lisbon, New London, North Stonington, Salem, Preston, Stonington, and Waterford collaborate with the Eastern Connecticut Transportation Consortium and the CT Department of Transportation to offer transportation services for medical appointments to individuals age 60 and over and disabled adults. *Please note, this is a grant funded service and there is no guarantee that the funding will be available for the entire year.* To keep service running smoothly, please follow the guidelines outlined below.

## Who qualifies for this program?

This program is open to individuals who reside in the above-listed towns and have completed a registration form. Individuals residing in: Private Homes; Retirement Living Facilities; Independent Living Facilities; Assisted Living Facilities; and Residential Care Homes **are** eligible for transportation under this program.

Individuals who reside in Skilled Nursing Facilities are **not** eligible for transportation through this program.

Individuals who are eligible for free transportation through Medicaid are asked to use that program instead.

#### What are the limitations of this program?

Limited rides can be provided for medical appointments in New London County **as long as funding is available.** Please refer to the map on the brochure for specific towns to which the grant will provide a ride.

Reservations must be made no later than 48 hours in advance but can be scheduled up to 2 weeks ahead. Trips can be scheduled during normal business hours. Requests for weekend & Monday trips must be made no later than Friday by 2 p.m. Personal Care Attendants (or family member acting as an escort) may accompany passengers who need extra help with entering and exiting the vehicle or have other needs that make traveling independently unsafe.

In order to protect the health of others, passengers must be free from acute illnesses such as flu, fever, vomiting, diarrhea, and infections such as pneumonia. You may be asked to wear some sort of face covering by your transport provider (unless it is medically contraindicated).

#### What information should I have when calling to request a ride?

- Your complete name and address.
- The address of your destination and the physician's name.
- The date and time of your appointment.
- An estimated time that you will be picked up from your appointment to return home.

### How does the Caregiver Mileage Reimbursement Program work?

The rider retains a volunteer driver (friend, neighbor, family member). The driver and rider must complete the "Request for Mileage Reimbursement" form.

Mileage is calculated by ECTC based on the shortest distance to the destination. The mileage from the caregiver's home to the passenger going to the medical appointment is NOT included.

Form must include appointment date, start address, destination address, and must be signed and dated by client and driver <u>after</u> last trip has been entered on the form. Participants submit completed mileage reimbursement forms to their town senior center or town representative by the end of the month for processing.

When the form is submitted, the town representative reviews the form for accuracy and verifies the mailing address of the Caregiver. Town Representatives may perform audits to verify that the appointments did occur.

The Town Representative will sign and fax the form to ECTC. ECTC will issue a check to the Caregiver for authorized trips performed.

#### **Senior Rides Program Request for Mileage Reimbursement**

Driver Name: Phone : \_\_\_\_\_ Driver Address: \_\_\_\_\_

Senior Passenger Name: (Please indicate if trips are ONE-WAY or ROUND TRIP)

Date	Complete Start Address	Complete Destination Address (include Street #)	*Trip Purpose	Total Miles (Completed by ECTC)
Sample 7/1/15	20 Goldstar Hwy, Groton	L&M Hospital 400 Montauk Ave, New London	Medical Appt.	

\* Trip purpose must be medical trips only. Return form to your senior center for review and they will forward the form to ECTC.

I as a passenger or driver understand by signing this document that I am releasing the Eastern Connecticut Transportation Consortium, Inc (ECTC), Towns of Bozrah, East Lyme, Franklin, Groton, Griswold, Ledyard, Lisbon, Preston, Salem, Stonington, N. Stonington, Waterford, and the City of New London from any responsibility of any type of vehicle damage, injury and/or death caused by an accident during the voluntary transport for this program.

I understand that Eastern Connecticut Transportation Consortium, Inc (ECTC), ), Towns of Bozrah, East Lyme, Franklin, Groton, Griswold, Ledyard, Lisbon, Preston, Salem, Stonington, N. Stonington, Waterford, and the City of New London are providing reimbursement of mileage under a Municipal Grant program allowing eligible passengers to chose their own driver. As such, these drivers are not trained or certified, nor have any checks such as safety inspections, verification of insurance, license checks or criminal checks been performed. I voluntarily allow this driver to transport me in his/her vehicle with full knowledge that I am riding at my own risk.

By signing this document, I am fully aware of all provisions stated above and agree to the terms and attest the above trip information is true:

Signature (Driver)	Dat	e	Signatı	ıre (Rider)	 Date
Trips authorized: Signature (Sen	ior Center Repr	esentative)	Date		
	East Lyme gton Preston	Griswold Salem		Ledyard gton Wate	

# (FOR ECTC OFFICE USE ONLY)

Rate x Total miles **Reimbursement Cost** 

Total Medical Trips: \_\_\_\_\_